

SEPARATION POLICY

PURPOSE:

To provide information and guided practices that allow for children, parents and staff to make the transition into care as stress free as possible

IMPLEMENTATION:

Children's adjustment into the childcare centre may vary, some children take only a day or so to feel at home, whilst other children may take several weeks. Primary care staff at this centre will consult and plan with you the best way to support your child throughout the settling in period. Please remember childcare is a new experience for both of you and one which must be handled both consistently and in accordance with each families circumstances.

Throughout the settling in process feel free to stay with your child as long as you wish, however once you and staff decide it is the appropriate time to leave, please do so quickly and farewell your child in a positive manner. It is important to create a trusting relationship with your child so please do not assume that your departure will be less painful if you leave without saying goodbye while your child is busy with an activity. Staff are always available to keep you informed on how your child is settling either at the completion of your child's day in care or if you prefer throughout the day by telephone.

Ongoing monitoring of your child's continued well being is imperative therefore please consult with staff of any variance of family circumstances, important events or any changes in your family routine which may impact on your child.

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